



NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Members of Mitrata Inclusive Financial Services Private Limited (the 'Company') will be held on Thursday, September 29, 2022 at 11:00 a.m. at the Corporate office of the Company situated at V29/11A, DLF Phase-III, Gurugram, Haryana-122002 to consider and transact the following business:

ORDINARY BUSINESS:

ITEM NO. 01

To receive, consider and adopt the Audited Balance Sheet and the Statement of Profit and Loss Account for the year ended March 31, 2022 and the Reports of Directors and Auditors thereon.

"RESOLVED THAT the Audited Accounts and the Balance Sheet as at 31st March, 2022, together with the Auditor's Report thereon and the Directors' Report, be and are hereby received, considered and adopted."

ITEM NO.02

To appoint M/s. R Gopal & Associates, Chartered Accountants as statutory auditors of the Company and to fix their remuneration.

"RESOLVED THAT pursuant to provisions of Section 139, 142 and other applicable provisions of the Companies Act, 2013, if any, read with the Companies (Audit & Auditors) Rules, 2014, including any statutory enactment or modification thereof, M/s. R Gopal & Associates, Chartered Accountant, (FRN 000846C) be and is hereby appointed as the Statutory Auditors of the Company and to hold the office from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting to be held in financial year 2023, on such remuneration, including out of pocket expenses and other expenses, as may be mutually agreed by and between the Board of Directors and the Auditor.

RESOLVED FURTHER THAT to give effect to the above resolution, Board of Directors of the Company be and is hereby authorised for and on behalf of the Company to take all necessary steps and to do all such acts, deeds, matters and things which may deem necessary in this behalf including issuing the letter to the statutory auditor for the partner rotation for signing the balance sheet."

**By Order of the Board of Directors
For Mitrata Inclusive Financial Services Private Limited**

**Date: September 16, 2022
Place: Gurgaon**

Sd/-

**Ritika Agarwal
Company Secretary
Address: V29/11A, DLF Phase-III, Gurugram-122002**



NOTES:

1. MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING PROXY, IN ORDER TO BE EFFECTIVE MUST BE LODGED WITH THE REGISTERED OFFICE OF THE COMPANY NOT LATER THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A PROXY FORM IS ENCLOSED AT THE END OF THE ANNUAL REPORT.
2. The annual report for the year ended 31 March 2022 containing inter-alia, the directors' report, auditors' report and the audited financial statements are enclosed.
3. Members/proxies attending the meeting are requested to bring their copy of AGM notice to the meeting and attendance slip duly signed to avoid inconvenience.
4. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the company a certified true copy of the board resolution authorizing their representative to attend and vote on their behalf at the meeting.
5. Queries at the AGM: Queries proposed to be raised at the Annual General Meeting may be sent to the company at its registered office at least seven days prior to the date of AGM to enable the management to compile the relevant information to reply the same in the meeting.
6. Address change intimation: members are requested to intimate change in their address, if any, immediately to the company.
7. For convenience of the members and proper conduct of the meeting, entry to the meeting venue will be regulated by attendance slip, which is enclosed with this annual report. Members are requested to sign at the place provided on the attendance slip and hand it over at the registration counter of the venue.
8. Documents referred to in the notice and explanatory statement are open for inspection by the members at the corporate office of the company on all working days Monday to Saturday (except Second and fourth Saturday) between 11:00 a.m. to 6:00 p.m. upto the date of the annual general meeting and will also be available for inspection at the meeting.

**By Order of the Board of Directors
For Mitrata Inclusive Financial Services Private Limited**

**Date: September 16, 2022
Place: Gurgaon**

Sd/-

**Ritika Agarwal
Company Secretary
Address: V29/11A, DLF Phase-III, Gurugram-122002**



ATTENDANCE SLIP

**ANNUAL GENERAL MEETING ON SEPTEMBER 29, 2022 AT 11:00 A.M. AT THE CORPORATE
OFFICE OF THE COMPANY**

I/We..... R/o..... hereby record my/our presence at the Annual General Meeting of the Company on Thursday, September 29, 2022 at 11:00 a.m. at V-29/11A, DLF Phase-III, Gurugram, Haryana-122002.

DPID * :	Folio No. :
Client Id * :	No. of Shares :

* Applicable for investors holding shares in electronic form.

Signature of shareholder(s)/proxy

Note:

1. Please fill this attendance slip and hand it over at the entrance of the hall.
2. Please complete the Folio / DP ID-Client ID No. and name, sign this Attendance Slip and hand it over at the Attendance Verification Counter at the ENTRANCE OF THE MEETING HALL.



MGT-11

Proxy Form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN	U74899DL1985PTC020900
Name of the company	Mitrata Inclusive Financial Services Private Limited
Registered Office	432, 4 th Floor, Somdutt Chambers-II, Bhikaji Cama Place, New Delhi-110066
Name of the Member(s)	
Registered Office	
E-mail Id	
Folio No /Client ID	
DP ID	

I/We_____being a Member/Members of_____shares of Mitrata Inclusive Financial Services Private Limited hereby appoint

Name:_____
 Address:_____
 Email Id:_____
 Signature:_____

as my /our proxy to attend for me / us and on my / our behalf at the Annual General Meeting of the Company to be held on Thursday, September 29, 2022 at 11:00 a.m. at the corporate office of the company at V29/11A, DLF Phase-III, Gurugram-122002 and at any adjournment(s) thereof in respect of such resolutions as are indicated below:

S.No	Ordinary Resolution	For*	Against*
1.	To receive, consider and adopt the Audited Balance Sheet and the Statement of Profit and Loss Account for the year ended March 31, 2022 and the Reports of Directors and Auditors thereon.		
2.	To appoint M/s. R Gopal & Associates, Chartered Accountants (FRN. 000846C) as statutory auditors of the Company and to fix their remuneration.		



as my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the company, to be held on Thursday, September 29, 2022 at 11:00 a.m. at the corporate office of the Company situated at V29/11A, DLF Phase-III, Gurugram, Haryana-122002 and at any adjournment thereof in respect of such resolutions as are indicated below:

Signed this _____ day of _____ 2022

Signature of Member _____

Signature of proxy holder _____

Affix Re.1/- Revenue Stamp

Note:

1. The proxy form should be signed by the member across the stamp.
2. A member intending to appoint a proxy should complete the Proxy Form and deposit it at the Company's Registered Office, at least 48 hours before the meeting.
3. *It is optional to put "X" in the appropriate column against the resolution indicated in the box.

Route Map

